Revenue (1952) Department

Ms. SERIES.

G.O. No. 680

Dated 8 · 3 · 1952.

GOVERNMENT OF MADRAS.
ABSTRACT.
:-:

Public Services - Subordinate Services - The Madras Survey and Land Records Subordinate Service - (Permanent and Temporary) Personal files - Maintenance Scruitiny etc. - Annexure to G.O. No.1343, Revenue, dated 30.5.40 - Amendments - Issued.

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REVENUE DEPARTMENT.
:-:-:

G.O.Ms.No.680. Dated 8th March 1952.
Read the following:

G.O.Ms.No.1343, Revenue, dated 30.5.1940.
G.O.Ms.No.1015, ,, dated 5.5.1941.
From the Board of Revenue, Ref.No.11200/51-2, dated 23.1.52.
:-:-:

ORDER:

In G.O.Ms.No.1343, Revenue, dated 30.5.1940 as amended by G.O.Ms.No.1015, Revenue, dated 5.5.1941, orders were issued in regard to the maintenance, scrutiny etc., of the personal files of the subordinates in the Survey and Land Records Ranger and in the Central Survey Office. A statement indicating the authorities who should prepare and maintain the personal files, and those who should scruitinise them, was annexed to that orders. With the formation of the Survey Parties, a revision of the Statement in Annexure I to G.O.No.1343, Revenue, dated 30.5.1940 in so far as it relates to the Madras Survey and Land Records Subordinate Service, has become necessary; The entries in the Statement annexed to this order will accordingly be substituted for the entries in Annexure I to G.O.No.1343, Revenue, dated 30.5.1940 as amended by G.O.Ms.No.1015, Revenue, dated 5.5.1941 relating to the following Services:-

1. The Madras Survey and Land Records Subordinate (i) Permanent Service.
   (ii) Temporary Service.
2. The Madras Ministerial Service.
3. The Madras General Subordinate Service.

(BY ORDER ETC.,)

(Sd.) x x x
Secretary to Government.

To
The Board of Revenue.
The Public Department.

/True Copy/.

SUPERINTENDENT.
Madras Record Office, Madras.

Vn.23.8.

23/8.

The Madras Survey and Land Records Department.

Statement showing the authorities who prepare maintain and scrutinise Personal Files.

Class of Officers whose Personal Files are to be maintained.		Designation.	Authority who should submit confidential Reports periodically, if different from the Custodian Officer.		Custodian Officer (i.e.) Officer by whom Personal Files should be maintained.	Officers by whom Personal Files should be maintained.	Remarks.
Class of Service.	Office in which working.		Immediate Reporting Officer.	Intermediate reporting Officer.			
1	2	3	4	5	6	7	8
The Madras Survey and Land Records Subordinate Permanent Service.	Central Survey Office.	Manager, Central Survey Office.	Assistant Director of Survey Office.	... ...	Deputy Director of Survey and Land Records.	... ...	
-do-	- do - ~~Survey and~~ ~~Land~~ Ranges.	Head Drafts- ~~Inspector~~ man, Head Computor Overseers Senior Draftsman, Senior Computor and Other Subordinates.	...	... ...	Assistant Director of Survey, Central Survey Office, Madras.		
	Survey and Land Records Ranges.	Inspectors of Survey and Land Records.	Officer-in-charge of the Ranges.	...	Deputy Director of Survey and Land Records.		
	- do -	Deputy Surveyors and Field Surveyors.	Inspectors of Survey and Land Records-in-charge of Orders.	...	Officers-in-charge of the Ranges.		
	- do -	Head Drafts-					

District Office.	District Surveyors.	Officers-in-charge of the Raggos.		
- do -	L.R.Draftsmen.	District Surveyors.	...	- do -
Taluk Offices	Taluk Surveyors.	- do -	Tahsildars	Revenue Divisional Officers.
Municipal Offices.	Town Surveyors.	Commissioner of the Municipality.	Officers-in charge of the Ranges.	Collectors.
Panchayat Board Offices in the Districts.	Panchayat Surveyors.	Inspectors of Survey and Land Records incharge of the Circles.	Officers-in charge of the Ranges.	Collectors.
Survey Parties.	Inspectors of Survey and Land Record.	Officers-in-charge of the Survey Parties.	...	Deputy Director of Survey and Land Records.
- do -	District Surveyors Head Draftsmen, Head Cumputor, Junior draftsmen and Cumputots.	...	...	Officers-in-charge of Survey Parties.
- do -	Deputy Surveyors and Field Surveyors.	Inspectors of Survey and Land Records in charge of Sections.		db
Survey Administrative section, Board of Revenue.	Superintendent and Clerks (Upper and Lower divisions)	...	...	Deputy Director of Survey and Land Records.